

PHOTOGRAPHS, AUDIO AND VIDEO RECORDINGS CONSENT FORM

2023-2024 SCHOOL YEAR

During the 2023-2024 school year, the Lycée Français Charles de Gaulle de Londres (the "Lycée ") and/or the AEFE may take photographs, audio recordings and/or video recordings (including voice recordings) of your child, in the following instances:

- Ordinary classroom activities: recitation, drama, readings, scientific experiments, etc.;
- Classroom activities and projects during distance learning (recording of video conference excerpts, of presentations, virtual class photograph, etc.);
- School educational visits (museums, shows, performances etc.);
- School trips (within the United Kingdom or abroad);
- Sport competitions and sporting events attended by pupils of the Lycée, within the Lycée premises or outside;
- Choir concerts, drama performances, talent shows, or other projects highlighting pupils' talents, organised by the Lycée or in which Lycée pupils participate;
- educational workshops, visits from speakers or other third parties;
- events/cultural projects/ecological projects (*Nuit des Idées, South Ken Kids Festival, World book day, Earth Week* etc.);
- Charity events organised by the Lycée or in which Lycée pupils participate;
- Festive events (school fair or equivalent, carnival etc.);
- Official ceremonies and commemorations (graduation ceremony, etc.);
- Common projects of the AEFE network schools, and in particular schools which are within the North West Europe and Scandinavia area;
- Participation in contests or competitions by classes or pupils of the Lycée;
- Meetings or exchanges with other schools;
- News bulletins/periodicals/blogs of the Lycée;
- Web radio organised by the Lycée or in which pupils of the Lycée participate.

Photographs and audio and/or video recordings (including the voice) of your child, taken or recorded in the above-mentioned instances, can be used by the Lycée and/or l'AEFE on the following media:
Wall displays inside the Lycée premises, on the AEFE or Lycée's website, on the Lycée's blog, on social media channels (including those with a logo featured on the Lycée's website), in class padlets, in Yearbooks, and/or in written publications including in the press.

I, the undersigned,

(Firstname, Surname):

declare that I am the legal representative for the child

(Firstname, Surname):

(Class) :,

confirm that I have read the information contained in this form, and that I authorise and expressly consent to the use of the image and voice of my child for photographs, audio and/or video recordings taken or made in the instances listed above, as well as the use/publication/broadcasting on the communication media listed on this form.

☐ YES ☐ NO

In case NO has been ticked for the previous question, I authorise and expressly consent to the use of the image of my child for photographs taken in the instances listed below:

- Class picture (available in print and/or digital format for the pupils in the class)

☐ YES ☐ NO

- Yearbook – *Terminale* pupils only- (available in print and/or digital format for the pupils in the class, their tutors/*professeurs principaux*, their Head of Year, and the Lycée's management team)

☐ YES ☐ NO

This authorisation is given free of charge and worldwide (owing in particular to the use of photographs and videos on the internet) by the legal representative of the above-mentioned child for a duration of 2 years from the date of signature of this authorisation. Some group photographs or specific recordings may be kept indefinitely in the Lycée archives, for instance for use in internal exhibitions, or for the publication of books illustrating the life of the Lycée, as was done to celebrate the centenary of the Lycée.

The publication, broadcasting or use of the image and/or voice of the pupil, and captions or comments added to such publication, broadcasting or use, will in no way affect the dignity, privacy and reputation of the pupil.

The Lycée Français Charles de Gaulle and the AEFE will also abstain from illegally exploiting the recording of the image and/or voice of the pupil and any other harmful exploitation according to the laws and regulations in force.

Signed at (place):

Signature of the legal representative:

On (date) :

In accordance with articles 12 and 13 of Regulation (EU) 2016/679 of 27 April 2016, on the protection of natural persons with regard to the processing of personal data, and with the provisions of the Data Protection Act 2018, we hereby inform you that, as a data controller, the Lycée Français Charles de Gaulle de Londres collects information pertaining to you for administrative management purposes.

Your data will be solely for the administrative team and authorised services of the Lycée Français Charles de Gaulle de Londres. In accordance with our data protection policy, we have a duty to protect your data against unauthorised access. In accordance with articles 15 to 22 of Regulation (EU) 2016/679 of 27 April 2016, on the protection of natural persons with regard to the processing of personal data, and articles 7, 46 and 47 of the Data Protection Act 2018, you can exercise your right of access to data, and rectification or erasure of personal data at any time, by contacting the AEFE and/or the Lycée Français Charles de Gaulle de Londres (at the following address: dpo@lyceefrancais.org.uk), or the CNIL and/or the ICO in the absence of a satisfactory response within one month.